

PARENTAL CONSENT TO EXCUSE MEMBERS FROM ATTENDING THE IEP TEAM MEETING

Child's Name:

PARENTAL CONSENT TO EXCUSE MEMBERS FROM ATTENDING THE INDIVIDUALIZED EDUCATION PROGRAM (IEP) TEAM MEETING (Attach to IEP Invitation if appropriate)

School Age

Child's Name: \_\_\_\_\_

Date (mm/dd/yy): \_\_\_\_\_

Name and Address of Parent/Guardian/Surrogate:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

For LEA Use Only:  
Date of Receipt of Parent Excusal Form

Dear \_\_\_\_\_ :

A meeting of your child's Individualized Education Program (IEP) team is scheduled on:

\_\_\_\_\_

We have decided that the following person(s) does not need to attend your child's IEP meeting. That person's content area will NOT be discussed at the meeting.

Please check Yes if you consent or No if you do not consent.

Yes  No \_\_\_\_\_  Yes  No \_\_\_\_\_  
Name and Area Name and Area

Yes  No \_\_\_\_\_  Yes  No \_\_\_\_\_  
Name and Area Name and Area

We have decided that the following person(s) does not need to attend your child's IEP meeting. That person's content area WILL BE discussed at the meeting, and the member will submit input regarding your child's IEP in writing to you and to the team prior to the meeting.

Please check Yes if you consent or No if you do not consent.

Yes  No \_\_\_\_\_  Yes  No \_\_\_\_\_  
Name and Area Name and Area

Yes  No \_\_\_\_\_  Yes  No \_\_\_\_\_  
Name and Area Name and Area

SIGN HERE:

\_\_\_\_\_  
Parent/Guardian/Surrogate Signature

\_\_\_\_\_  
Date (mm/dd/yy)

If you have any questions, please contact me.

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

A copy of the Procedural Safeguards Notice is available upon request from your child's school. This document explains your rights, and includes state and local advocacy organizations that are available to help you understand your rights and how the special education process works.

For help in understanding this form, an annotated Parental Consent to Excuse is available on the PaTTAN website at [www.pattan.net](http://www.pattan.net) Type "Annotated Forms" in the Search feature on the website. If you do not have access to the Internet, you can request the annotated form by calling PaTTAN at 800-441-3215.