Developing a Data Calendar

PIMS Data Submission Planning

For each of the PIMS data collections below, enter the enter the dates by which each of the data tasks should be done. The collections are listed in chronological order by the date of the close of the submission window. It will be helpful to work backwards from the date of the data submission.

Collection	Data Entered into Source	Data Extracted from Source	Files Validated	Data Quality Engine Check	Errors Corrected	Data Quality Engine Recheck	Submission Deadline	Print ACS	ACS Signed
Pre-code for Winter Keystone, CDT									
District, Student Enrollment									
Staff									
PSSA Pre-Code. Update Winter Keystone, CDT									
Special Ed									
Pre-code for Spring Keystones, added CDT									
PATI									
ELL									
Career and Tech Ed									
Course/HQT									
Child Accounting - JAIF preliminary									
PSSA, Spring Keystones, CDT									
Pre-code Summer Keystones									
Safe Schools									
CDT									

ELL EoY Count									
Special Ed Update									
Child Accounting									
Grads, Dropouts, Cohort									