



Data Quality Council Meeting
January 6, 2015

How to present data to administrators for the most effective results

What should a principal know about PIMS?

Why are PIMS data important and what affect does the data have on a building principal?

Reorganizing to meet district mission

Quality Data Self-Assessment Survey

Setting priorities to develop a culture of data quality

Collection 2 Updates from PIMS

Data Summit - Moving Beyond Compliance: Getting Value Out of Data

March 22-25, 2015 at Hershey Lodge and Convention Center

<http://events.SignUp4.com/PDEDataSummit2015>

Superintendent /Assistant Super/Directors = Brain of the district – They tell everyone what to do.

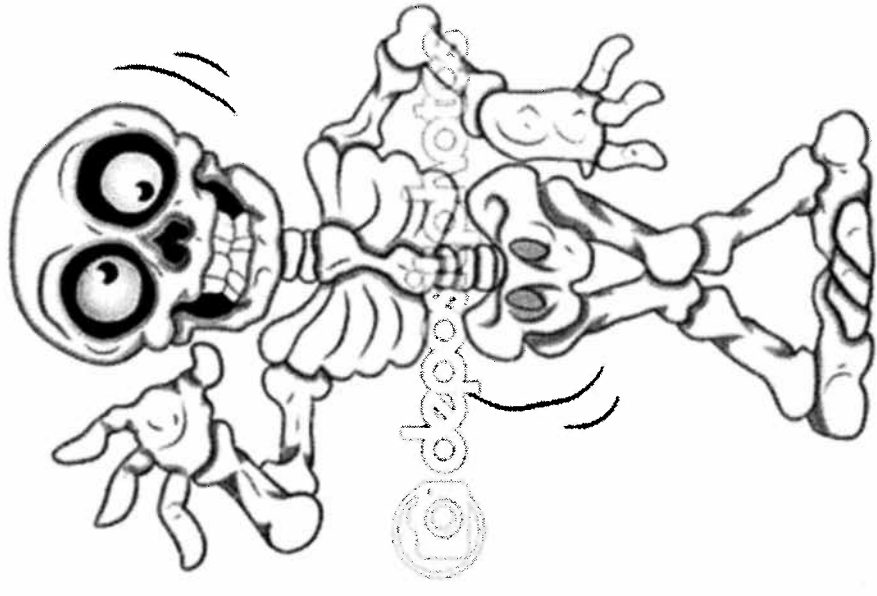
Principals = Muscles of the district – Helping things move around in different locations of the district and keep the body strong.

Secretaries/Teachers = Bones of the district – They keep the buildings and district standing up right

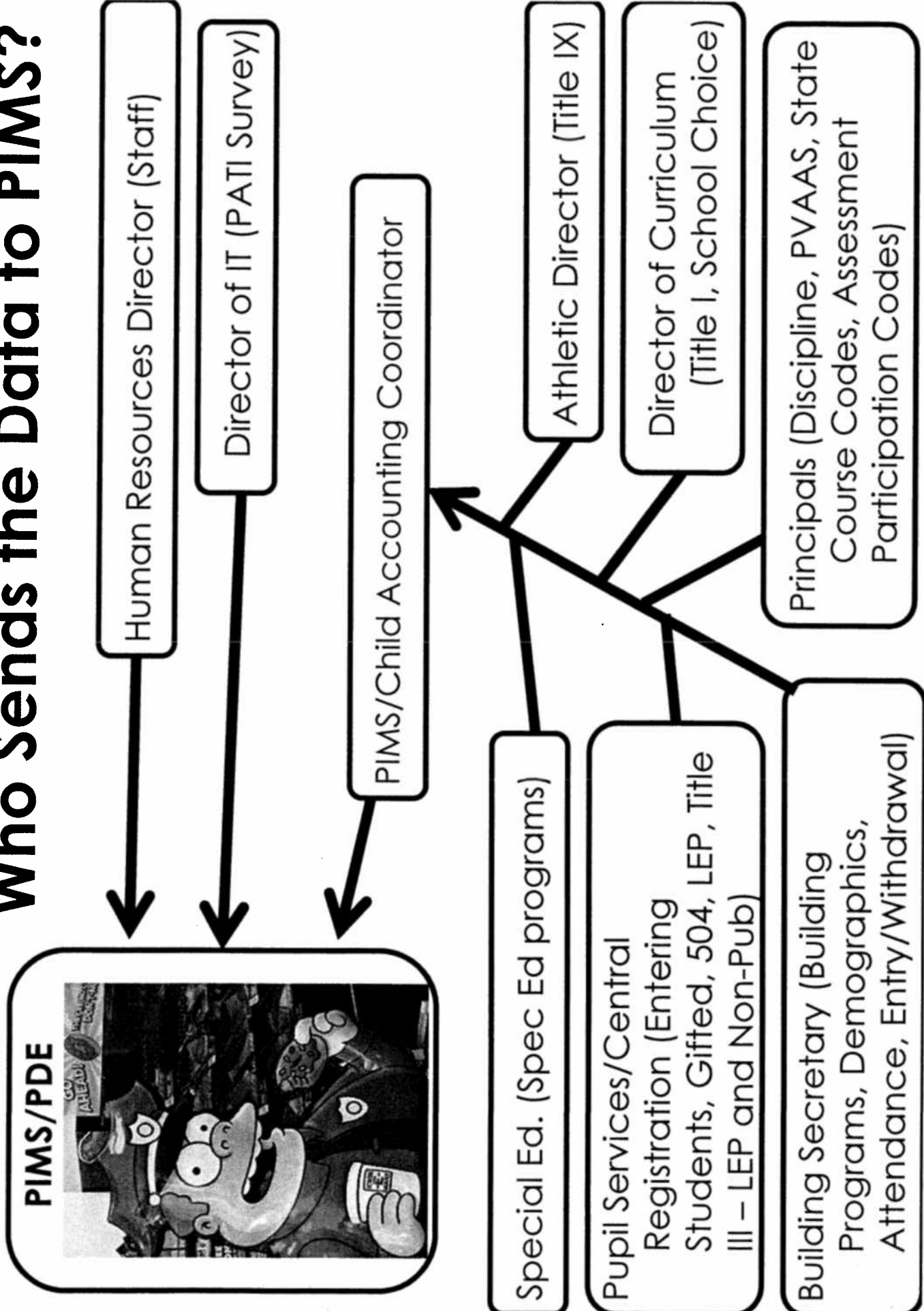
Students = Heart and lungs of the district – They feed the district; why we are there in the first place.

Custodians = Digestive system of the district – They clean things out from the district.

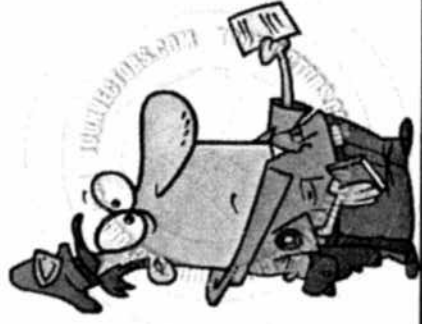
PIMS/Child Accounting Coordinator = The nervous system including the Spinal Cord – They are the ones who send all the messages throughout the district. They check to make sure things are working properly in the district. They take in messages from outside and interpret them for the district. Without a nervous system the body does NOT work regardless of other body parts. (**Information Technology** supports the nervous system.)



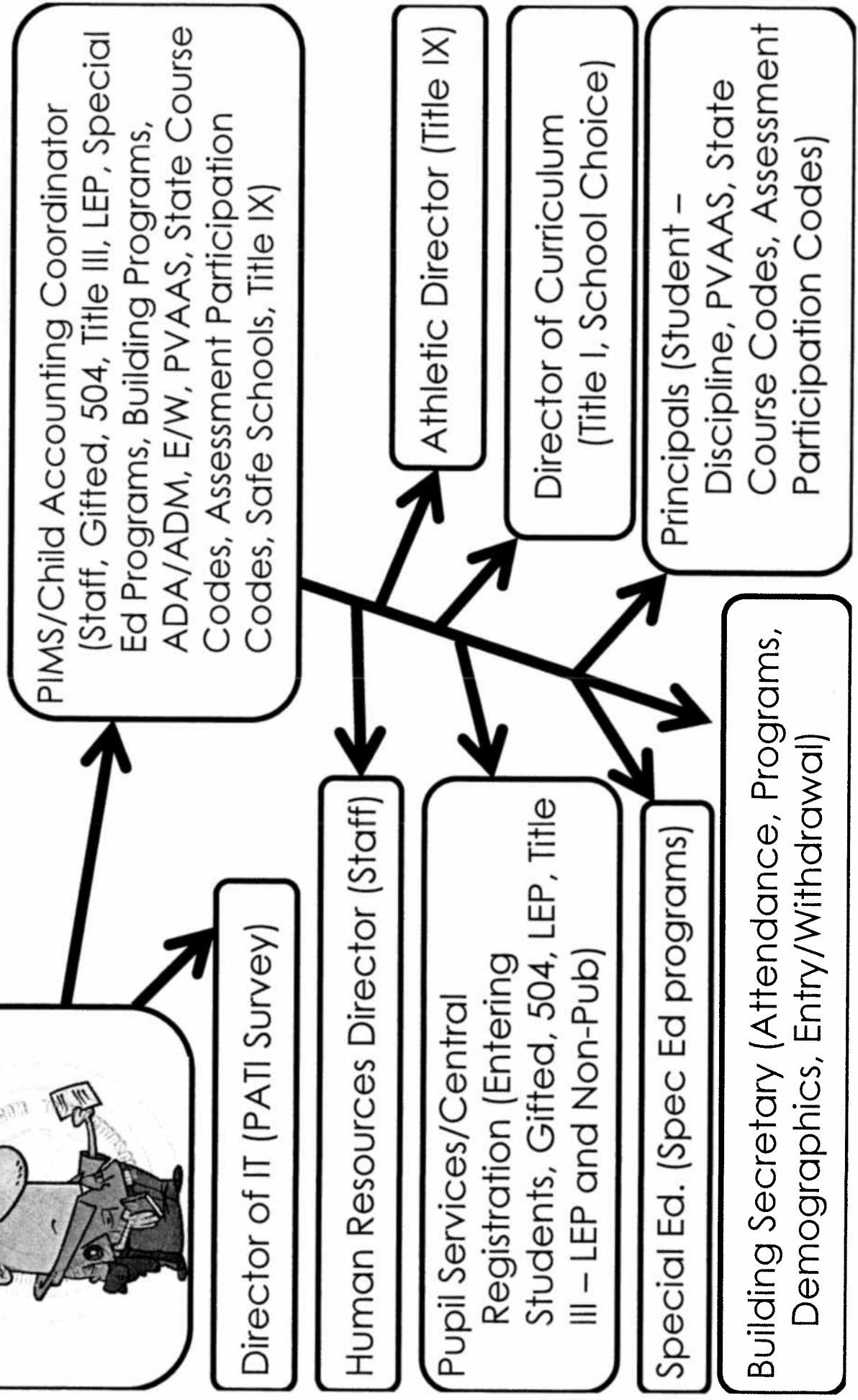
Who Sends the Data to PIMS?



PIMS Reports



Who Gets and Checks the Data from PIMS?



A student quit school to go to work on 9-30-14. The secretary placed a W4 (WD02). Error located 11-5-14. The Withdrawal code should have been a W6 (WD01) and a Grad Status code of a W – Quit school went to work. FIX

When reviewing the PIMS Validation Program Fact Template report there was a HUGE difference in numbers as compared to SIS. Over 3 dozen students were coded as getting LEP programs (041 and 049) prior to 10-1-14. But mid-October they no longer had the programs because the school buildings felt these students no longer needed services. So Pupil Services removed their programs completely out of SIS. PIMS report already done. FIX

Student withdrawal from the district on 9-29-14. The secretary of the building did not change the withdrawal record in our SIS until 10-29-14. FIX

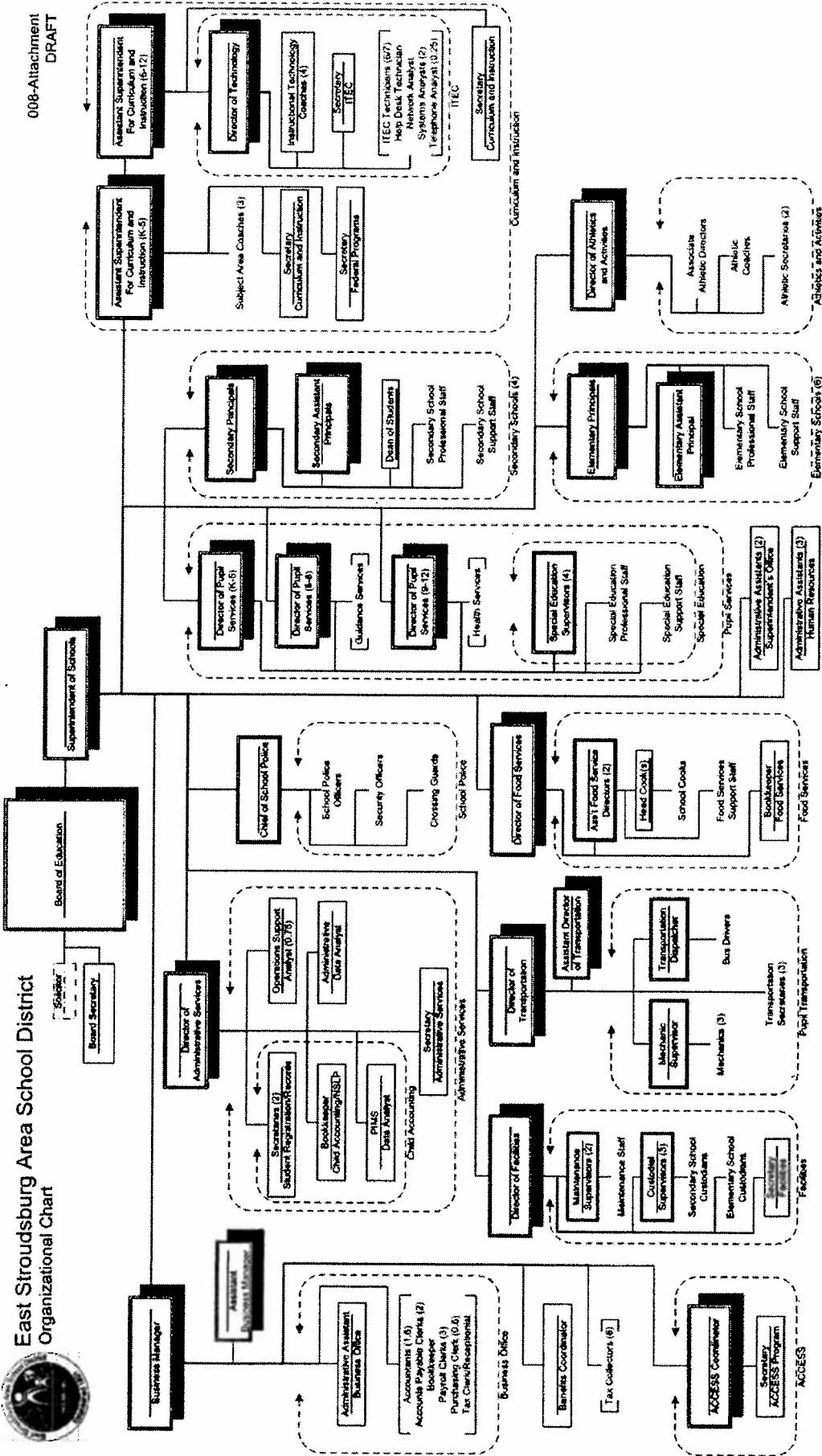
But, why is PIMS so important to a Building Principal? (just to name a few)

- Entering Assessment Participation Codes for PSSA, PASA, Keystone
- School Performance Profile results are theirs
- Entering and verifying Safe Schools data (Discipline)
- Attendance (ADA/ADMs) – Checking for accuracy
- Accuracy of student demographics
- Accuracy of Student programs and dates
- Entering PVAAS data and verifying rosters



East Stroudsburg Area School District Organizational Chart

008-Attachment
DRAFT



East Stroudsburg Area School District Core Function Organizational Chart

Board of Education

Mr. Ronald Bradley, Mr. Robert Cooke, Ms. Eileen Featherman, Mr. Robert Gress,
Mr. Roy Horton, Mrs. Marjorie James, Mr. William Searfoss, Mr. Ryan Stevens and Mr. Gary Summers.

Legislative: Policy adoption

Executive: Appointment of Superintendent

Judicial: Review of disputes regarding contracts and policies



Superintendent	Business Manager	Assistant Superintendent for Curriculum and Instruction (K-5)	Assistant Superintendent for Curriculum and Instruction (6-12)	Director of Administrative Services	Directors of Pupil Services	Director of Facilities
<p>Mrs. Sharon Laverdure</p> <p>Background Checks Board Policies Compensation Studies Comprehensive Plan Contract Negotiations Contract Letters Employee Discipline Employee Handbooks Employment Evaluations FLSA Compliance FMLA Compliance I-9 Immigration Compliance Job Descriptions Leaves of Absence Observations Principal Effectiveness Public Relations Pupil Transportation Recruitment Retirements Return-to-Work Program Schedule B Contracts School Police Special Projects Staff Development Staff Improvement Plans Student Teachers Substitute Employees Teacher Certifications Teacher Induction Teacher Effectiveness (K-12) Tuition Reimbursement Unemployment Claims Workers' Compensation</p>	<p>Mr. Jeffrey Bader</p> <p>ACCESS Program Accounts Payable Accounts Receivable Annual Budget Annual Financial Report Assessment Appeals Audit Compliance Bank Reconciliations Benefits Administration Bond Funds Budget Construction Budgetary Accounting Capital Projects Capital Reserve Fund Competitive Bidding Contract Negotiations Enterprise Fund Accounting Expense Reports Financial Analysis Financial Planning Fixed Asset Inventory Impact Aid 8002 Insurance Investment Management Leases Legal Services Payroll Purchasing Real Estate Taxes Risk Management Safety Committee Sinking Fund Special Activities Funds Surplus Property Disposition Time Clock Auditing Workers' Compensation</p>	<p>Mrs. Irene Duggins</p> <p>Character Education Class Size Monitoring Classrooms of Future Curriculum (K-5) Early Admissions ELL/ESL Federal Programs Grants Home Schooling NCLB Compliance Performance Monitoring PSSA Testing (K-5) PVAAS (K-5) School Choice School Improvement Student Assessment (K-5) Teacher Effectiveness (K-5) Translation Services Tutoring Programs (SES)</p>	<p>Audio-Visual Equipment CIPA Compliance Curriculum (6-12) Desktop Technical Support Distance Learning E-Mail Systems E-Rate Gifted Education Grade Reporting System Graduation Requirements Instructional Technology Internet Services Keystone Exams Library eCatalog Network Infrastructure PSSA Testing (6-12) Storage Area Network Teacher Effectiveness (9-12) Technology Asset Inventory Technology Budget Technology Plan Virtual Academy Web-based Content</p>	<p>Mr. Eric Forsyth</p> <p>Access Control System CCTV Surveillance Systems Census Child Accounting Child Nutrition/PEARS Communications Cyber/Charter Schools District Calendar Driver Education Reports EDNA Database Emergency Management Enrollment Projections FERPA Compliance Foreign Exchange Students Foster Students Homeless Student Liaison Impact Aid 8003 JNet Registrar Legal Services Liaison Mandated Reporting Mass Notification Media Relations Organizational Charts OCR Compliance Photo ID Systems PASecureID Administrator PIMS Administrator Pupil Transportation Liaison Records Management Chair Reduced Price School Meals Right-to-Know (OOR) Officer Security Systems SEVIS DSO Student Attendance Student Records Student Registration Student Residency Student SSDI Tuition Students</p>	<p>Mrs. Manalena Casciotta Mrs. Lynda Hopkins Mrs. Kim Stevens</p> <p>Alternative Education Audiologist Services Autism Support Behavioral Support Child Find/Annual Notices Compliance Monitoring Contingency Funds Dental Hygiene Services Early Intervention Emotional Support Expenditure Reporting Guidance Services Health Services Homebound Instruction IDEA IEP/GIEP Compliance Instruction In-the-Home Life Skills Programming LRE Monitoring Occupational Therapy Orientation/Mobility MH/MR Liaison Multiple Disability Support Partial Hospitalization PASA Testing PennData Physical Therapy Psychiatric Services Psychological Services Residential Placements Section 504 Compliance Sensory Integration Special Education Plan Speech Pathology Student Discipline Student Due Process Transition Services Vision Services</p>	<p>Mr. Tom Williams</p> <p>Athletic Fields Carpentry Capital Projects Ceiling Tile Replacement DEP/EPA Liaison Electrical Energy Monitoring Event Setup Facilities Planning Flag Display Floor Cleaning Floor Waxing Foundation Weeding Heating Oil HVAC Systems Integrated Pest Management Landscaping Lawn Mowing Leaf Management Materials Management PA One Call Painting Plumbing Potable Water Testing Re-lamping Recycling Program Signage Snow/ice Removal Support Staff Uniforms Traffic Signals Underground Storage Tanks Utilities Warehousing Waste Management Waste Water Treatment Window Cleaning</p>

Field Number	Field Name	Field Mapping	Maintaining Office
1	District Code	ENTR/H/CAUR (File Maintenance, Master Control #1)	Administrative Services
2	Location Code	DETL/DTELDM (File Maintenance, Withdrawal/Reentry #16), then ENTR/LZ/CHSC00 (State Requirements, Deaf School Codes #5)	StudentSphere
3	School Year Date	XXXX-06-30	StudentSphere
4	Student ID	PASTUD/PASTRO (State Requirements, Student Maintenance #8)	Administrative Services
5	Social Security Number	MASTRST/MSSSR (File Maintenance, Student Maintenance Public #14)	Administrative Services
10	Current Grade Level	DETL/DOTGR (File Maintenance, Withdrawal/Reentry Maintenance #16)	Administrative Services/School
13	Home Room	DETL/DTR00M (File Maintenance, Withdrawal/Reentry Maintenance #16)	School
14	Birth Date	MASTRST/MSBRTH (File Maintenance, Student Maintenance Public #14)	Administrative Services
15	Gender Code	MASTRST/MSSEX (File Maintenance, Student Maintenance Public #14)	Administrative Services
16	Address 1	PARTR/PAN_PRO_PRS_PRA (File Maintenance, Student Maintenance Public #14) or ADDR/ABND_ADDR_ADS_ADA (Census File Maintenance, Family Maintenance #4)	Administrative Services
17	Address 2	PARTR/PRAADR (File Maintenance, Student Maintenance Public #14) or ADDR/ADADDR (Census File Maintenance, Family Maintenance #4)	Administrative Services
18	City	PARTR/PACTY (File Maintenance, Student Maintenance Public #14) or ADDR/ADCTY (Census File Maintenance, Family Maintenance #4)	Administrative Services
19	State Code	PARTR/PASTAT (File Maintenance, Student Maintenance Public #14) or ADDR/ADSTAT (Census File Maintenance, Family Maintenance #4)	Administrative Services
20	Full Zip Code	PARTR/PZIP2 + PRZIP4 (File Maintenance, Student Maintenance Public #14) or ADDR/ADZIP + ADZIP4 (Census File Maintenance, Family Maintenance #4)	Administrative Services
23	Guardian Relationship	PASTUD/PAGUAR (State Requirements, Student Maintenance #8) Default is M (Mother)	Administrative Services
27	Race Or Ethnicity Code	MASTRST/MSRACE and MASTRACE/MSRCEO (File Maintenance, Student Maintenance Public #14)	Administrative Services
33	Economic Status (Food Program Participant)	DATALG/L0PART (File Maintenance, Student Maintenance Public #14)	Complex
34	Challenge Type	MASTRST/MSXCD (File Maintenance, Student Maintenance Public #14)	StudentSphere
38	Special Education	MASTRST/MSOUR (File Maintenance, Student Maintenance Public #14) or PASTUD/PASIEP (State Requirements, Student Maintenance #6)	Special Education
41	Lep/ELL Status	PASTPROG/PGSPG (State Requirements, Maintain Student Programs #12)	Administrative Services/School

+ The PIMS Process

