



Schuylkill IU 29
ACT 48 Profession Development

Non IU 29 Activity

(Use when provider will not submit ACT 48 hours to PDE)

Check one:
IU 29
STC

Directions:

- Pre Approval: Sections I, II, and III MUST be completed PRIOR to activity.
Approval: Section IV must be completed and submitted within 2 weeks of the completion of the activity and with validated attendance documentation.

PRE-APPROVAL SECTION

Section I: Completed by IU 29 employee holding a PA EDUCATION CERTIFICATE (Please Print)

Last Name: PPID Number: (PA State Issued)
First Name: M. I. Department: Date Submitted:

Section II: Completed by IU 29 employee

Activity Subject Area:

- Teaching & Learning Professional Development
Standards Area Curriculum & Assessment
Academic Content Studies
Technology
Student Social & Health Issues
School Administration

Title of Activity: Date of Activity:

Provider: Presenter:

Location (Complete Address):

Section III: Completed by IU 29 Director of Educational Services

ACT 48 Pre-Approval: YES NO IU 29 Director of Educational Services

Reason not pre-approved: Signature Date

APPROVAL SECTION

(Submit documentation within 2 weeks after completion of activity)

Section IV: Completed by IU 29 employee and submitted with acceptable documentation

Start Date: Start Time: Employee Signature:
End Date: End Time: Clock Hours:

Section V: Completed by IU 29 Director of Educational Services

ACT 48 Approval: YES NO IU 29 Director of Educational Services

Reason not approved: Signature Date

- Acceptable documentation of attendance: CERTIFICATE or LETTER OF ATTENDANCE that includes: session title, date(s), session time, hours of attendance, and signature validation of the workshop/conference provider.
Submit to: Schuylkill IU 29
Act 48 Records Division
PO Box 130, 17 Maple Avenue
Mar Lin, PA 17951