

## Schuylkill IU 29 ACT 48 Profession Development Non IU 29 Activity

(Use when provider will not submit ACT 48 hours to PDE)

Check one:			
		IU	29
		ST	C

## ATTACH COPY OF SIGNED CONFERENCE REQUEST FORM

## PRE-APPROVAL SECTIONS I, II, & III (MUST be completed PRIOR to activity)

Section I: Completed by IU 29 employee holding a PA EDUCATION CERTIFICATE (Please Print) Last Name: **PPID Number:** (PA State Issued) First Name: Department: Date Submitted: Title of Date of Activity: Activity: Presenter: Provider: Location (Complete Address): **Section II:** Completed by IU 29 employee Check one Subject Area and Check one Subject Category - Description related to that Subject Area. Subject Area ☐ Teaching and Learning Professional Development **Subject Category - Description** ☐ Teaching Techniques and Strategies ☐ OPEN Education (LSI Online) ☐ Individualized Instruction School and Community Collaboration ☐ Interdisciplinary Subject Area ☐ Standards Area Curriculum and Assessment **Subject Category - Description** ☐ Curriculum Development ☐ Instructional Decision Making Evaluation Classroom Assessment ☐ Data Analysis Subject Area ☐ Academic Content Studies **Subject Category - Description** Art Education English ■ Mathematics Family and Consumer Science Music Education Business Reading Specialist Civics and Government Foreign Language Communication Geography Science Safety/Driver Education Health Education ■ Special Education Early Childhood Health and Physical Education ☐ Vocational Instructional Certification Economics History Elementary Education Library Science Subject Area Technology **Subject Category - Description** ☐ Computer and Information Technology ☐ Technology Education Subject Area ☐ Student Social and Health Issues **Subject Category - Description** Guidance Counseling
School Nursing ☐ Drugs/Alcohol ☐ CPR/First Aid ☐ Educational Specialist ☐ Resiliency School Nursing Subject Area ☐ School Administration (Non-PIL) **Subject Category - Description** School Law
School and C Evaluation ☐ Data Analysis School and Community Collaboration School Leadership and Advocacy Standards Based Systems (Theory and Design) Subject Area ☐ PA Inspired Leadership (PIL) Induction **Subject Category - Description** ☐ Strategic Thinking and Planning – CR1 ☐ Building a Learning Community – CL3 Standards-Based Systems – CR2 Ethical Practices – CL4 Data Analysis and Decision Making - CR3 Advocating for Children and Public Education - CL5

Professional Growth/Practice and Inquiry – CL6

Section III: Pre-Approval Completed by IU 29 Supervisor & Director of Educational Services

Creating a Culture for Learning – CL1

☐ Managing Resources for Effective Results – CL2

A COT 40 D. A II VEC. II NO.		
ACT 48 Pre-Approval: □ YES □ NO	IU 29 Supervisor	IU 29 Director of Educational Services
Reason not pre-approved:	Signature	Signature
	Date	Date
(Submit documentation within 2)  Section IV: Completed by IU 29 emp	APPROVAL SECTIONS IV, 2 weeks after completion of activity with	h validated attendance documentation)
Start Date: Start Time:		
End Date: End Time:	<del></del>	Employee Signature:
Section V: Completed by IU 29 Direc	etor of Educational Services	
	tor or Educational Services	
ACT 48 Approval: ☐ YES ☐ NO		IU 29 Director of Educational Services
Reason not approved:		Signature

- Acceptable documentation of attendance:
  - CERTIFICATE or LETTER OF ATTENDANCE that includes: session title, date(s), session time, hours of attendance, and signature validation of the workshop/conference provider.

Date

o Submit to: Schuylkill IU 29

Act 48 Records Division PO Box 130, 17 Maple Avenue

Mar Lin, PA 17951

Revised: August 2010